

## How to Complete Referrals in BadgerNet

There are various different referrals that can now be completed in BadgerNet. Please see below a list of referrals that will need to be completed electronically within the system. **You must be online to be able to send a referral.** To start the referral process:

1. Search for woman via NHS number
2. **“Enter new Note”** and type in **“Referral”**
3. Open up this note and choose one of the following referrals
4. Each referral will need to be completed separately
5. Once you have created the referral, ensure to view and click **“Confirm and Save”**.
6. Ensure the email address is selected and authorise with your password

## List of all current referrals active in BadgerNet for staff to use

### Anaesthetic PROM's

To be used by the anaesthetists to refer patients who have had an anaesthetic to the PROM's service.

### Anaesthetic Referral

To be completed by anyone to identify women that may require an anaesthetic clinic appointment. The anaesthetic team will triage these referrals and an appointment will be made if required.

### Bereavement – Consultant Follow Up Appointment

To be completed as part of the bereavement pathway.

### Bounty Suppression

To be completed as part of the bereavement pathway.

### Community Dating Scan and Antenatal Clinic Referral

To be completed upon completion of the booking appointment. This referral gets sent to the community admin so that the dating scan appointment and antenatal clinic appointments can be

generated. You can use the additional notes box to write the reason for your referral to antenatal clinic. (Please note this is for RVI Bookings only, there is a different process for women who chose a different hospital for the location of delivery.

#### Community (URGENT) Dating Scan and Antenatal Clinic Referral

To be completed for all new bookings who are over 10 week's gestation. This functions exactly the same as the normal community dating scan and antenatal clinic referral but for urgent action by community admin.

#### Community Mid-Pregnancy Antenatal Clinic Referral

This is to be completed only by community midwives to request an antenatal clinic for a woman that is required after booking and further into pregnancy if issues arise.

#### Community Midwives Notification (In Area and Out of Area Midwives)

To be completed if patient does not attend antenatal clinic or scan appointment. Can also be used as a general messaging tool for in and out of area midwives.

#### Fetal Medicine Referral

To be completed if you require any fetal medicine advice or to refer.

#### FGM Midwife Referral

This referral is required if a woman has been identified as having FGM or if a woman's family comes from a community where cutting and circumcision is practised. This referral will be sent to the safeguarding midwife team.

#### Gateshead Health NHS Foundation Trust

This referral is designed for women who are wishing to birth at Gateshead Hospital. This referral will be sent to their email to inform them of this intention.

#### Genetics Referral

To be completed if you require any genetics advice or need to refer a woman.

#### Health Visitor

A referral to the Health Visitor needs to be completed for every woman after each booking appointment to notify the health visitor that a woman is pregnant. This referral is replacing the "PVA" form. Please ensure to include the named midwives email address in the "additional recipients" box.

### Home Birth Request

This referral is to be used by the community midwives to inform community admin of the intention of a homebirth. This will then help community admin to order the medical gases and send round mailshot to inform the community midwives.

### Home Blood Glucose Monitoring

This is for booking use only to identify women that require home blood glucose monitoring. Any woman who may require this after booking must be referred in the usual way (telephone or email).

### Mid-Pregnancy Antenatal Clinic

This referral is to be used when a woman may require an antenatal clinic appointment after the usual booking appointment. This can be used if any issues are identified after the initial booking appointment. This will be sent to community admin to make these appointments. Please ensure to write in the additional notes box why you are referring the woman.

### Neonatal Referral

To be used to complete neonatal alert forms, this will replace current paper form. This can be used by fetal medicine for informing specialist paediatric teams eg cardiac

### NND and SB Urgent Notifications (URGENT)

To be used as part of the bereavement pathway

### North Cumbria Integrated Care NHS Foundation Trust

This referral is designed for women who are wishing to birth at Cumbria/Carlisle. This referral will be sent to their email to inform them of this intention.

### Northumbria Healthcare NHS Foundation Trust

This referral is designed for women who are wishing to birth at NSECH or birthing centres within Northumberland. This referral will be sent to their email to inform them of this intention.

### Pelvic Health Physiotherapy Referral

To be completed for any antenatal continence or prolapse issues. To be used postnatal to alert team of 3<sup>rd</sup> and 4<sup>th</sup> degree tears and continence issues.

### Perinatal Mental Health Referral

This referral is to be used for informing the RVI mental health midwife Abi Spencer of ANY mental health concerns for women. Abi will then be triaging all mental health referrals and allocating consultant appointments if required.

Please note – Referrals to the Perinatal Mental Health Service continue as normal with the form that needs to be emailed separately. Please ensure you inform Abi if you have sent one of these.

### Physiotherapy Referral

This referral can be used to directly refer women to TIMS. It is ideal to still get the women to self-refer to TIMS if she can and to use this for women who are unable to do this themselves.

### PMA Referral

This referral can be used to get advice about a woman birthing against guidance or to get support for a homebirth. This will be sent directly to the PMA's to be triaged. If it is urgent, it is recommended that you try to get hold of the team directly.

### Safeguarding Referral

A referral to the safeguarding team now needs to be completed for women that have been identified as having any social issues or a cause for concern. This is replacing the notification form which will inform the safeguarding team of the concerns you have. This should include all historic and current issues. This referral should be completed for all concerns except mental health concerns. Mental health issues will only be relevant if they are significant.

Please note this is **not** a referral to the Local Safeguarding Children's Board this needs to be completed using the usual Newcastle Council form and uploaded to the shared safeguarding drive.

### South Tyneside and Sunderland NHS Foundation Trust

This referral is designed for women who are wishing to birth at South Tyneside and Sunderland Hospital. This referral will be sent to community admin for them to forward on the intention to birth there.

### Stop Smoking

If a woman is identified as needing a stop smoking referral, it can be completed within BadgerNet. It is important to choose "reason for referral" and choose if the woman is on NRT or not. The biological fathers details will also pull through to this referral so ensure to choose "partner referral" if it is required from the reason for referral.

It is also important to write in the "additional notes" box if a referral for another household member is required. You will need to write their name and contact number in this box.

### Substance Abuse Referral

This referral will be used for all women who may require specialist input from the drug and alcohol midwife.

### Teenage Pregnancy Referral

This referral can be made for teenage pregnancies that need additional input.

### Trial without Catheter – At Home Service Referral

To be completed to request a TWOC at home service when a woman is discharged.

If you require any further support or training please email  
[Nuth.badgernetmaternitysupport@nhs.net](mailto:Nuth.badgernetmaternitysupport@nhs.net)