

## MSW Guide to Community

### Antenatal Checks

If you are working with a midwife in the clinic, you will be required to log your blood pressure and urine readings within the antenatal assessment tab. Below is a guide on how to load the patient and input this information.

1. Log in with computer user name and password
2. Find patient using NHS number only (to ensure you are not using a duplicate record)
3. Select the **Notes during Pregnancy tab** on the left-hand side

4. To add/start a new assessment click on the plus 
5. Click and select **Antenatal Follow-up**

**On Arrival**

Date and Time Antenatal Assessment Started	07 Nov 22 at 11:41
Reason for Assessment	
Scheduled visit	<input type="radio"/> Yes <input type="radio"/> No
User carrying out antenatal assessment	<input type="text"/> Use current user...
Midwife's Team	<input type="text"/>
Type of assessment	
Location	
Others present at assessment	
Consent for Procedures	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Can the Trust/Board contact you for audit purposes	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A
Can Maternity Voice Partnership contact you for feedback	<input type="radio"/> Yes <input type="radio"/> No
Research Project	<input type="checkbox"/>
Has the Grow chart been reviewed	<input type="radio"/> Yes <input type="radio"/> No
Additional Notes on Arrival	<input type="text"/>

6. Complete **Date and Time of Assessment**
7. Complete **Reason for Assessment**
8. Complete if **Scheduled visit**
9. Complete **Midwife** who is carrying out assessment
10. Complete **Type of Assessment**
11. Complete **Location**
12. Complete **Others present at assessment**
13. Complete **Urinalysis Carried Out**

14. Complete **Urinalysis Outcome**
15. Complete **Weight** if appropriate
16. Complete **Carbon Monoxide offered** and level when taken
17. Complete **Blood pressure**
18. On the right-hand **“Follow-up Events”** menu you can add **“Follow-up Appointment”**. Once you have completed the information for the appointment, save and close to go back to the assessment. The midwife will then be required to fill in the rest of the assessment.

### Blood tests/Microbiology tests

If you are required to complete blood tests/urine tests within a clinic when a midwife is present you can easily access these within the open **Antenatal Follow-Up**. Within the right-hand side-bar within the assessment, scroll down to **Other Events**.

#### Other Events

- Blood Tests and Results
- Microbiological Tests and Results
- Vaginal Examination (Antenatal)

### To complete a blood test -

- Complete **“Offered and Explained”**
- Select **“All Accepted and taken”** if you have taken these bloods and the time offered will pre-populate.
- Select your name in **“Screening offered by”**

**Offered**

Time of Note 25 Nov 22 at 09:39 Gestation 9weeks, 0days

Offered and Explained ▼

Date and Time Offered ▼ at

Screening Offered By ▼

Screening Offered - Midwife's Team ▼

- Scroll down to **“Accepted”**
- Complete **“Bloods taken”** section in full to include location of sample/hospital of sample.
- Ensure you put your name in the **“Taken By”** section
- Save and close to go back to assessment

### To complete a MSU within the midwife clinic

- Select **“Microbiological Test and Results”** from the other events.
- Complete **Location**
- Complete **Test offered and explained**
- Select **“Accepted”** for the box below to populate
- Save and close to go back to the assessment

**Taken**

Time of note 25 Nov 22 at 09:47 Gestation 9weeks, 0days

Location GP Surgery

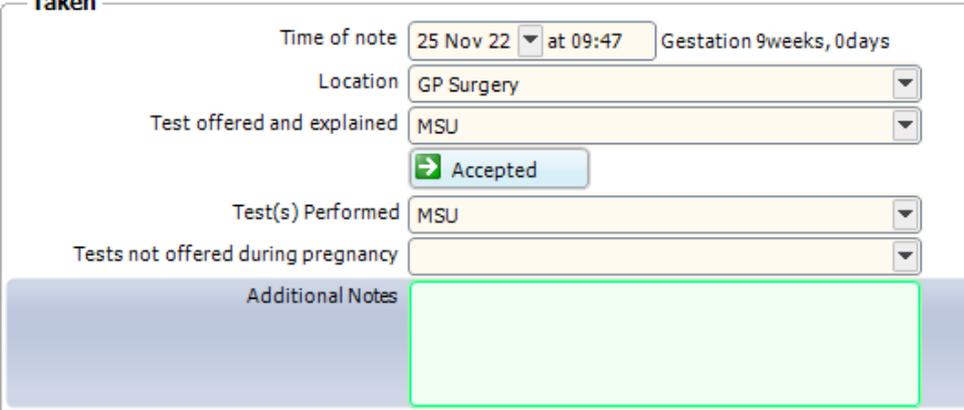
Test offered and explained MSU

Accepted

Test(s) Performed MSU

Tests not offered during pregnancy

Additional Notes



### Completing Blood tests/Microbiological tests outside of Midwife Clinic

If you are seeing a woman alone to complete a blood test:

- Find woman using NHS number
- Find “Enter new note” and type in “Blood Test and Results”
- Open up the blood note and complete in full
- Ensure to complete the paper form as normal

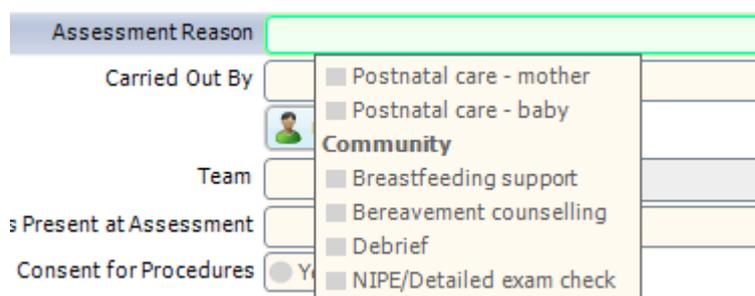
### Microbiological tests

- Find woman using NHS number
- Find “Enter new note” and type in “Microbiological Tests and Results”
- Open up the Microbiological note, complete in full
- Ensure to complete the paper form as normal

## Postnatal Care

Please ensure that before you visit someone in the community you have downloaded them to the offline menu. (*Please see the separate user guide on offline usage for this.*)

1. Find woman using NHS number
2. Go to postnatal tab
3. Select the red cross 
4. Select **"Postnatal Assessment"**
5. Complete **Type of Assessment**
6. Complete **Location**
7. Complete **Assessment Reason** – Ensure if you are just seeing the baby you select "baby" and if you are seeing both, select "mother" too.



Assessment Reason

Carried Out By

Team

Others Present at Assessment

Consent for Procedures  Yes  No

- Postnatal care - mother
- Postnatal care - baby
- Community**
- Breastfeeding support
- Bereavement counselling
- Debrief
- NIPE/Detailed exam check

8. Complete **Carried out By**
9. Complete **Others present at the assessment**
10. Next scroll down the right-hand menu and find **"Mother Links to forms"**

### **Observations for Mother**

This note will only need to be completed if you are sent to do a postnatal blood pressure or the woman has a specific concern you need to escalate to a midwife.

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### Mother Links to Forms

- Observations
- Postnatal Conversations
- Postnatal Education
- Blood Tests and Results
- Microbiological Tests and Results

11. Complete Observations (if required to do postnatal blood pressures/observations) or input any information a woman has told you about herself which needs action.

12. Ensure to complete “additional notes” if any actions need to be taken such as escalating to midwife
13. Save and close mother assessment to go back to assessment

### **Baby assessments**

Baby assessments can be found within the postnatal assessment you created above. Below the “**Mother Links to forms**” you will see “**Baby Links to Forms**”

#### Baby Links to Forms

- Baby 1 - Daily Exam
- Baby 1 - Observations
- Baby 1 - Blood Tests and Results
- Baby 1 - Microbiological Tests and Results
- Baby 1 - Feeding Update
- Baby 1 - Feeding Assessment
- Baby 1 - Expressing Assessment

1. To complete examination on baby, select **Daily Exam**
2. Within here make sure to complete:
  - Examination time
  - Baby examined by
  - Location Examined
  - Weight (if you are weighing the baby) the percentage of weight loss will automatically calculate.
3. Feeding support forms (AF/BF)
  - **Feeding update** for every woman if you are attending for feeding support. Within the feeding update, you can access other feeding forms.
  - **Breastfeeding Observation Checklist** for an in-depth feeding assessment when problems are highlighted.
  - **Baby feeding assessment** to assess how feeding is going (urine output, number of feeds etc)
  - Enter additional notes into each assessment if required
  - **Baby feeding plan** if you are required to write a plan for next visit or next support contact

## Baby Transcutaneous Bilirubin

If a baby requires a Transcutaneous Bilirubin to be completed in the community, please ensure you complete the relevant form so this can plot into the chart required. The form to input this measurement can be found under the **Baby Links to Forms** as below:

- Baby 1 - Clinical Note
- Baby 1 - Transcutaneous Bilirubin Test

It can also be accessed by using “enter new note” and searching for bilirubin

Enter new note...  
Pregnancy Summary  
Notes During Pregnancy  
Fetal Medicine  
Triage (BSOTS)

Search bil

**Baby Notes**  
 Transcutaneous Bilirubin Test

To complete the form, ensure the baby is suitable and tick that the baby is not in the unit. Complete the level and save and close. This will then plot onto the Bilirubin chart for viewing. After you have completed this level, follow the current guidance.

**Transcutaneous Bilirubin**

Date of test 02 Dec 22 at 14:02 Postnatal 2weeks, 0days  
Date Recorded: 24 Nov 22 at 12:46

Does the baby fit the criteria for eligibility?  Yes  No

Is the baby currently in unit?  Yes  No

**Results**  
Transcutaneous Bilirubin Level  micromol/L  
Level plotted on chart  Yes  No

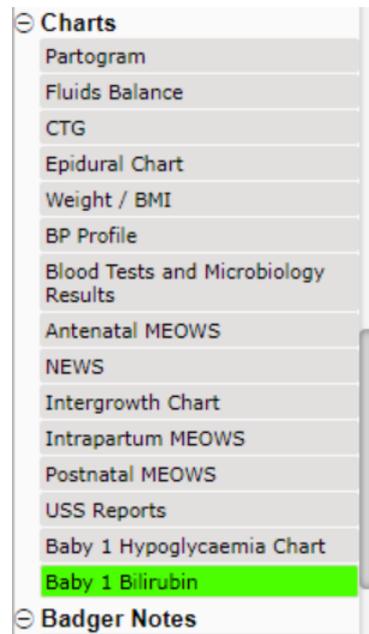
**Actions**  
Level above treat line  Yes  No

**Criteria**

- Term and near term baby
- More than 35 wks gestation
- More than 24 hours of age
- < 14 days old
- Has not received phototherapy

Things to do

If you wish to see the Bilirubin Chart, the graph can be accessed here under general charts.



If you require any further support or training please email [Nuth.badgernetmaternitysupport@nhs.net](mailto:Nuth.badgernetmaternitysupport@nhs.net)