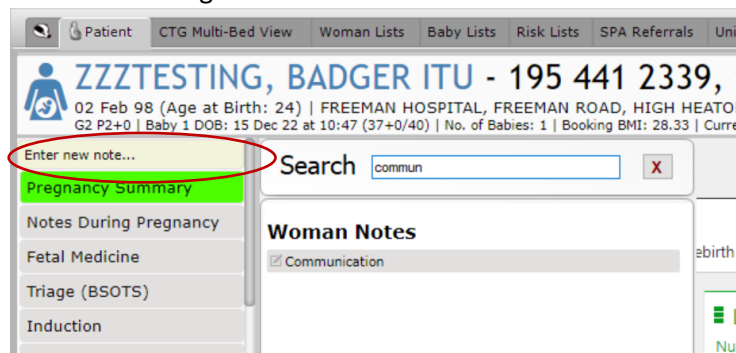## How to record telephone calls on Badger

1. Log into BadgerNet using your computer username and password

2. Select existing woman's record using NHS number only (this is to ensure there is no chance of duplication of record from another BadgerNet site which is a part of the single pregnancy record).

3. Once in the Badger record use the 'enter new note' feature to search for 'communication'

4. Complete communication note with details as required