# Accessible Information Standard:

## Information

### What is accessible information?

"The aim of the accessible information standard is to make sure that people who have a disability, impairment or sensory loss get information that they can access and understand, and any communication support that they need."[i]

### What are the requirements?

**Ask** what communication or information needs a person has

**Record** those needs

Clearly **Flag** them so that other professionals will see and follow them

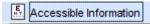**Share** the information with other professionals when consent has been given

And **Act** so that people can have information in the format that suits their needs and appropriate arrangements can made for appointments
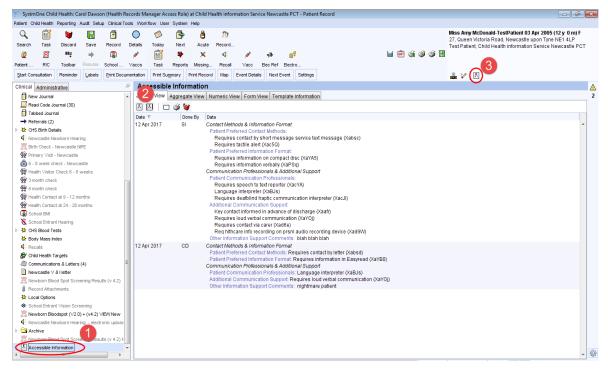
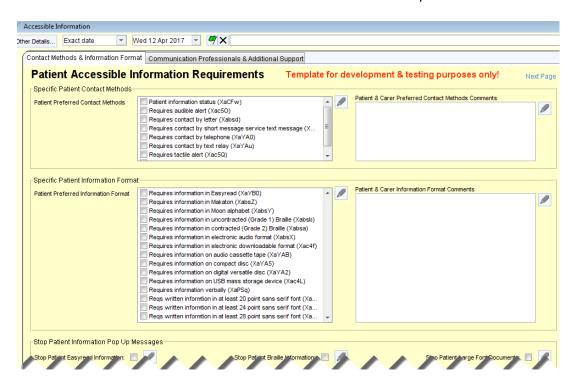## How to record a patient with Accessible Information needs

## Information

The following guidance indicates how to record this on SystmOne.

1. Located on the Clinical Tree, Select Accessible Information button

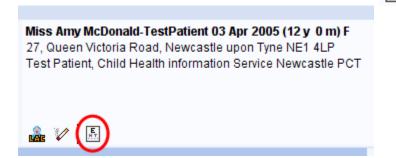© IT Training, The Newcastle upon Tyne Hospitals NHS Foundation Trust

2. Select the accessible information button to record needs of the patient. See below



3. Once the patient's requirements are recorded, the AIS icon will appear in Patient demographic box, indicating that this person an need/ requirement.



# Further information :

For further information, please click on the link or search for **Communication Support** on the Intranet

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i NHS England Accessible Information Standard

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